

Constitution Of 1st Duffield Scout Group



Registration No 28308

- 1) The Scout Group, its members and partner organisations shall operate in compliance with the Policy, Organisation and Rules (most current edition) of the Scout Association.
- 2) The Scout Group shall maintain its registration with Belper District of the Scout Association
- 3) The Scout Group shall advise and provide timeously the Secretary of Belper District Scout Council with all appropriate census returns and information in regard to Leaders and all others who assist with the Group

The Group Council

- 4) Membership of the Group Council shall comprise
 - a) Registered leaders of the Group
 - b) Assistants in all Group sections
 - c) Skills Instructors and advisers
 - d) Leaders of partner sections (e.g. Explorers)
 - e) All parents of members of the Group
- 5) The District Commissioner and District Chairman are ex officio members of the Group Council
- 6) Membership of the Group council ceases upon:
 - a) the resignation of a member
 - b) the dissolution of the Council
 - c) the termination of membership by Scout Headquarters
- 7) The Group Council shall hold an Annual general meeting within six months of the financial year end to:
 - a) Approve the Annual report of the Group Executive Committee including the annual statement of accounts
 - b) Approve the Group Scout Leaders nomination of the Group Chairman, Secretary and Treasurer and members of the Group Executive
 - c) Appoint parent members of the Group Council to the Group Executive, ideally representative of all sections.
 - d) Appoint an auditor or independent examiner as required.

The Group Executive Committee

- 8) The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment.

9) The Committee is responsible for:

- a) The maintenance of the Groups property and equipment
- b) The raising of funds and the administration of the groups finances
- c) The insurance of persons property and equipment
- d) Assisting with the recruitment of leaders and other adult support
- e) Maintaining minutes and recording of assets.

10) The Group executive Committee consists of:

- a) The Group Chairman
- b) The Group secretary
- c) The Group Treasurer
- d) The Group Scout leader
- e) All section Leaders (including Explorers subject to details of a Partnership Agreement)
- f) Persons nominated by the Group Scout Leader

11) The District Commissioner and the District Chairman have the right of attendance at meetings of the Group Executive committee

12) The Group Executive may establish any sub committees that it deems necessary

a) The Group Scout Leader and Group chairman will be ex officio members of any subcommittee of the Group Executive

13) The Scout Group is a registered educational Charity, charity registration number 520655. Members of the Group executive Committee are the charity Trustees of the Scout Group.

The Group Scouters Meeting

14) Membership of the Group scouters meeting consists of the Group Scout Leader or his Deputy as Chairman, all section leaders (including Explorers subject to details of a Partnership Agreement), Skills Instructors and Advisers,

15) The role of the Group scouters meeting is to:

- a) Consider the well-being and development of each member of the Group
- b) Ensure the progress of each member through the programme
- c) Plan and coordinate all the Group's activities
- d) To keep the Group Executive Committee advised of the financial and other resource requirements of the training programme

Conduct of Meetings

16) Only members as defined above may vote in meetings of the Group executive committee and the Group Council.

a) Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side the chairman does not have the casting vote and the motion is deemed not to have been carried.

b) Unless otherwise agreed by the Group Council the quorum for meetings of the Group Council and the Group executive committee shall be four members including the Chairman or Group Scout Leader

17) The Group Chairman and the Group Scout Leader must work in Partnership

18) To assist the formation of this partnership the Group Chairman is nominated by the Group Scout leader. The appointment shall not be held by a leader

19) The appointment of Group Chairman, Secretary and treasurer shall be approved by the Group Council at its Annual General Meeting. These may only be held by a leader on a temporary basis.

20) The appointment of Chairman, Treasurer and Secretary shall be subject to disclosure checks and undertaking basic training as agreed with the Group Scout leader and the District Training Adviser.

21) Administrator and adviser appointments may be terminated by:

a) The resignation of the holder

b) The unanimous resolution of all other members of the Group Executive Committee present at a scheduled Executive Committee meeting.

d) Confirmation by Scout Headquarters of the termination of the appointments in the event of cancellation of the registration of the Group

e) Failure to declare any information which is relevant to Disclosure or the Groups charitable status

23) The District Secretary shall be notified of any changes in appointment of Administrators or Advisers.

Dissolution

24) Should the Group be dissolved all assets and monies shall become the responsibility of Belper District Scout Council.

The 1st Duffield Scout Headquarters, Hall Farm Road, Duffield, Derbyshire DE56 4F

1st Duffield Scout Group is a Registered Charity, No 520655

This version approved unanimously by all members of the Group Executive Committee present at the committee meeting on 6th January 2015